

Circuit Court System December/2007 Software Release Announcement

**STATE COURT ADMINISTRATIVE OFFICE
JUDICIAL INFORMATION SYSTEMS**

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Release Highlights

- New forms: MC 09 Dismissal, MC 29 Notice of Intent to Destroy Discovery Materials, and MC 294 Order Delaying Sentence
- Court Reporter certification field
- New '800' DLN validation

See the following pages for the details of the above and other enhancements.

Pilot courts: C05 Barry, C44 Livingston, and C48 Allegan

* Added since the Pilot Release

DCS Bindover

- When using the DCS Bindover Interface, the system will now retrieve the associated PACC code for the charge instead of just the offense code.
- The system will only pull over bound over or non-dismissed charges.

***PACC File**

- The PACC file shared by CCS and PCS has been updated for purposes of the SOS code and Abstract fields. Any PACC code that is abstractable and was not flagged as such will be flagged. Also, the SOS code for any abstractable PACC code that did not have the SOS code, providing it was a one-to-one code, was added.

TCN Field

TCN is an identifying number from State Police when an individual is fingerprinted using Live Scan. For reporting PPO violations on CC 382a, 'the courts must include the TCN in the CTN/TCN field.' per MSP memo dated August 6, 2007. The OCA (Originating Complaint Number) shall be included in the field labeled "Police Report No." on CC 382a. OCA is our police incident number.

- A field for TCN has been added to the Case Header screens for both criminal and civil cases. When entered on the Case Header, it will display and print on the ROA.
- The format for TCN is an 11 character field, LLYYSSSSSSC from the State Police.
 - LL = Live Scan terminal ID (positions 1 & 2)
 - YY = Year (positions 3 & 4 numeric)
 - S = Sequence number (positions 5 thru 10 numeric)
 - C = Character (position 11 alpha)

DLN Edit

- As of October 1, 2007, Department of State was suppose to have changed their Drivers License Number (DLN) system. To date, it has not been implemented by SOS. All DLN's will begin with the initial of the last name of the driver and digits 2-4 will be 800 or greater, while the remaining nine digits will be random. CCS has added new validation for the Case Header screen as well as the Abstract screen. If the new validation fails, the user is required to enter a valid DLN. If the old validation fails, the user is asked if they want to continue with this DLN or enter a different one. This will accommodate parties with old DLN's whose first letter does not match the first letter of their last name because the DLN from now on, will not change with a name change.

CER/CSR Certification

- A field has been added to the Court Screen next to the Chg/Party field to record the certification number of the court reporter present at a court hearing. Either enter the reporters certification number or press F14 to prompt for a local listing of certified reporters.
- Utility Maintenance Menu - The Attorney field has been expanded to include the Court Reporter and Recorder certification numbers. While you will still press F2 for the Attorney Bar File, press F17 to display the current names in your local list of court reporters. This listing will be maintained at the local level. Therefore, names, certification numbers, expiration dates, along with other information will need to be added to the file once the software release is applied.
- Report Generation Menu - A field for Reporter/Recorder has been added to the Report Generation Menu to assist with ad hock reports.

Case Management Menu page 1

The Case Management Menu page 1 screen has changed to include the SOS/LEIN Menu. Just as with the CHR and ABS options, SOS/LEIN Menu can be accessed by entering SOS in the Next Trans field on the Next Transaction line, sometimes referred to as the “Hop Line”. Only users with authority to SOS and LEIN will be able to access it from the Next Transaction line.

Forms

The following forms have been added to the system and are only available in AFP format:

- MC 09 Dismissal
- MC 29 Notice of Intent to Destroy Discovery Materials
- MC 294 Order Delaying Sentence

Revisions have been made to the following forms:

- MC 219 Judgment of Sentence/Jail
- CC 219b Judgment of Sentence/Prison
- MC 242 Youthful Trainee

A Charge field and prompt has been added to the following forms to allow the clerk to select only necessary charges:

- MC 242 Youthful Trainee
- MC 262 Order of Acquittal/Dismissal or Remand
- MC 263 Motion/Order of Nolle Prosequi
- MC 236 Order Committing Juvenile to FIA
- MC 294 Order Delaying Sentence
- MC 219 Judgment of Sentence/Jail
 - When a defendant is sentenced to Boot Camp, enter it on #8
- CC 219b Judgment of Sentence/Prison
- MC 218 Order Revoking Release & Forfeiting Bond

20% Late Fee

- A Late Fee field has been added to the Cash Code screen to determine if the cash code is eligible for a 20% late fee. A value of “Y”, which will be added to all cash codes except those with “R” categories for Restitution with this release, indicates that the cash code will be counted in the late fee calculation. The court must manually go into this type of cash code and change the “Y” to “N” to ensure it does not add a 20% late fee when applicable.
- Cost of Prosecution/Law Enforcement assessment is NOT subject to a 20% late fee and it should be labeled “Reimbursement” per SCAO Finance. In addition, it is to be placed near the bottom of the priority payment list, not right after State Minimum Costs or Court Costs. The Late Fee field for this cash code should be “N”.

Amount Tendered

- The Amount Tendered field on the receipt screen will now validate when used. The amount cannot be less than the amount paid.

Central Calendar

- When there are no hearings to print on the Central Calendar (CCL), instead of saying “Report Submitted”, a message will display “No records selected to print”.
- A print option has been added for CTN. Default is Y. If user selects N or blank, the CTN will not print.

***Forensic Assessments Report**

- The Forensic Assessments Report has been removed from the Financial Menu as it is no longer required and Forensic Assessments are no longer ordered.

Future Enhancements

Due to the Next Generation Project, CCS enhancements will be limited to fixes, form changes, and legislative changes. Please contact JIS if you have questions.